

## **Shuswap Ringette AGM**

**March 31, 2009**

**Prestige Inn**

### **In Attendance**

Cathy Lipsett, Ron Asham, Dawn Asham, Leian Allan, Frank Manning, Heidi Bacon, Lori Petryshen, Donna Helegson, Laurelle Larmand, Colleen Making, Tim Ferguson, Carolyn Wonacott, Debbie Archambault, Jackie Sager, Ken Hawrys, Lori Hawrys, Grace Cowan.

Call the Meeting to order: 8:15pm

Approve of agenda: Carolyn Wonacott, 2<sup>nd</sup> by Donna Helegson. All in favour, carried.

Adoption of the AGM minutes from 2008: Ken Hawrys, 2<sup>nd</sup> by Cathy Lipsett all in favour, carried

Reports: Treasurer's report has been received

As of March 30<sup>th</sup> 2009. The general account has a balance of \$21,455.59 with outstanding cheques of \$5,500.82. Once these cheques are processed the balance will be \$15,954.77. We have receivables of \$852.88 outstanding

See attachment 1

Resolutions – none

New Business;

Elections

President – Open

Vice President – Carolyn Wonacott in 2<sup>nd</sup> year term

Treasurer – Lori Petryshen in by acclimation

Secretary – Jackie Sager in 2<sup>nd</sup> year term

Registrar – Donna Helegson by acclimation

Ice Ambassador – Dawn Asham by acclimation

Director of officials – Grace Cowen in 2<sup>nd</sup> year term

Director of equipment – Leian Allen in 2<sup>nd</sup> year term

Statistician – Heidi Bacon by Acclimation

Promotions/publicity – Debbie Archambault by acclimation

Director of Coaches – Ron Asham by acclimation

Director of Managers – Frank Manning in 2<sup>nd</sup> year term

Director at Large – Cathy Lipsett in 2<sup>nd</sup> year term

Director at Large – Tim Ferguson by acclimation

Meeting adjourned.

**SHUSWAP RINGETTE BOARD MEETING**  
**April 20, 2009**

**In Attendance:**

Colleen Making, Carolyn Wonacott, Leian Allen, Donna Helgeson, Heidi Bacon, Lori Petryshen, Dawn Asham, Jackie Sager, Ron Asham, Debbie Archambault

Call the meeting to Order: 6:35pm

No minutes to adopt.

***Business Arising From Minutes***

1. TORL AA Single carding
2. Pacific Ring AA – Salmon Arm  
-Salmon Arm Pub night Feb 5<sup>th</sup>, Dawn ask Frank to book the room.
3. Extra ice for this upcoming seasons – (2hrs extra a week)
4. Summer programs – extra ice for a summer camp at the end of Aug. – Heidi/Dawn to see if there is extra ice for the program.

***Executive Reports***

• **President - Colleen**

- BCRA AGM meeting at Sun Peaks – Friday May 8-10<sup>th</sup> Colleen and Leian.

• **Vice-President - Carolyn Wonacott-No Report**

• **Treasurer – Lori-No Report**

**3. Directors Reports**

**Directors of Officials – Grace Cowen-No Report**

**Equipment Manager - Leian Allen**

- All equipment are back, except for a few
- Leian to get ice packs from the dollar store or bulk case
- Equipment will be getting cleaned by the Asham's

**Statistician – Heidi Bacon-Nothing to report – meet with Donna**

**Ice Ambassador – Dawn Asham**

- a. Send a letter to Sunwave Centre about ice schedule

**Registrar – Donna Helgeson** – Has received 2 registrations so far.

**Publicity – Debbie Archambault**

- a. To purchase a 15 inch Digital Photo Frame with video
- b. Come-Try-Ringette – Sep 22&24<sup>th</sup>, put the advertising on the radio as well –Debbie & Leian

- c. Advertise (Spring Guide) not to exceed \$100. – Leian Motion, Dawn second the motion, motion passed.

**Director of Coaches - Ron Asham**

- a. Ron talk to Tim about CI course
- b. Mentor Group-2<sup>nd</sup> year Tween, Juniors and Belle (look into grants for this program)
- c. To have meetings with the coaches and managers

**• Director of Managers-Frank Manning-nothing to report**

**New Business**

- a. Dragon Boat/children festival
- b. IPE
- c. Local fall fair-parade

**The next board meeting is May 25, 2009 at 6:30pm**

**SHUSWAP RINGETTE BOARD MEETING**  
**May 25, 2009**

**In Attendance:**

Colleen Making, Leian Allen, Jackie Sager, Carolyn Wonacott, Donna Helegson, Cathy Lipsett, Lori Petryshen, Debbie Archambault, Dawn Asham, Ron Asham, Heidi Bacon

**Regrets:**

None

Call the meeting to Order: 6:35pm

Adopted minuetts Cathy motion Carolyn second the motion

**1. Business Arising From Minutes**

- BCRA AGM
  - long tern athlete development
  - No Provincials for the petite level
- TORL AGM
  - Cathy, Colleen and Heidi are on the TORL board
- Pacific Ring AA
  - Salmon Arm
  - Salmon Arm pub night Feb 5th
  - Dawn to book the room
  - Jackie talk to Bill for music

**2. Executive Reports**

- **President - Colleen**
  - Practice Ice
    - Earlier ice time at 4pm to run a 6 week Bunny programs (Monday & Wednesday). Have the second year Tweens for the mentor program, which we have the grant for.
  - Hosting Provincials – Shuswap and Enderby
    - We would need a sub committee to run the provincials, which are the last week of Spring Break 2010, Sunday Thursday. March 14 – 18, Tween, Junior and Belle A. Colleen makes a motion to host the 2010 provincials, Frank second the motion the motion passed.

- **Vice-President - Carolyn Wonacott**

- Nothing to report

- **Treasurer – Lori**

- Finances are looking good

### ***3. Directors Reports***

- **Directors of Officials – Grace Cowen**

- Looking for Officials 2nd year Tweens or older
- Refs. Clinic to be announce

- **Equipment Manager - Publicity – Leian Allen**

- Leian would like to put a motion to spend \$1.25 each for 85 ice packs, total about \$105.00. Frank second the motion, motion passed

- **Statistician – Heidi Bacon**

- Nothing to report

- **Ice Ambassador – Dawn Asham**

- Ice times for the last week of August
- Waiting for the ice meeting.

- **Registrar – Donna Helegson**

- 9 registrations received

- **Publicity – Debbie Archambault**

- Add is done for the Spring Guide
- Debbie would like to se a motion to get stands for brochures and registration that wouldn` t exceed \$50.00. Colleen and Cathy second the motion, motion passed.
- Ad in the paper about Ringette and the new program 8 and under \$95.00 ad.
- Have gym Ringette in schools, will need sub committees

- **Director of Coaches - Ron Asham**

- Would like to get names of potential coaches for the upcoming season.

- **Director of Managers - Frank Manning**

- Book 50 rooms for the Sweetheart Tournament in Kelowna
- A new policy for the scholarships

### ***4. New Business***

- Summer Ice - mini camp

**The next board meeting is June 18th, 2009 at 6:30pm**

**SHUSWAP RINGETTE BOARD MEETING**  
**June 18, 2009**

**In Attendance:**

Colleen Making, Leian Allen, Jackie Sager, Carolyn Wonacott, Donna Helegson, Lori Petryshen, Debbie Archambault, Dawn Asham, Ron Asham, Heidi Bacon

**Regrets:**

Frank Manning

Call the meeting to Order: 6:35pm

Adopted minuetts Cathy motion Leian second the motion

***1. Business Arising From Minutes***

- BCRA AGM
  - Ice times: 9am-11am
  - Cost for Ice - \$650
  - Jersey Cost \$25 each with logo
  - Novice and Petite camp
  - Cost \$100 each
  - Deadline: July 31, 2009
- Scholarship
  - 4 scholarships were given out this year
    - Cory Making - also given a scholarship from TORL
    - Carmyn Ferguson - also given a scholarship from TORL
    - Jaylyn Ready
    - Erika Lipsett

***2. Executive Reports***

- **President - Colleen**
  - Robertson Fund
    - Colleen suggests donating for the Robertson Fund. Carolyn makes the motion to donate \$50.00, Leian second the motion, motion passed
  -
- **Vice-President - Carolyn Wonacott**
  - Nothing to report
- **Treasurer - Lori**
  - \$13,134 - in our Ringette Account



- \$81.00 - in our gaming account

### **3. Directors Reports**

- **Directors of Officials – Grace Cowen**

- Nothing to report

- **Equipment Manager - Publicity – Leian Allen**

- Nothing to report

- **Statistician – Heidi Bacon**

- Nothing to report

- **Ice Ambassador – Dawn Asham**

- We will be getting charged for the ice cleaning 81-83
- Insurance - what insurance does BCRA Ringette have - Leian is looking into this
- Dawn Asham and Colleen Making are the only people that can book and cancel ice.
- October 3-4 are the days for the play days
- 45 min max in dressing rooms after the games, charges will be \$75 if you are later
- We have the ice booked Wed 2:45-3:45 for the Bunny program with Cathy and the mentors

- **Registrar – Donna Helegson**

- 19 registrations received

- **Publicity – Debbie Archambault**

- Come Try Ringette - Sept 19 & 20th needs a sub committee
- Debbie would like to make a motion for early bird rate for the new players. Leian seconds the motion, motion passed.
- Canada Day - Ron Asham has a tent - tattoo and face painting 10am - 3pm

- **Director of Coaches - Ron Asham**

- Would like to get names of potential coaches for the upcoming season.
- Coach's clinic in Sept

- **Director of Managers - Frank Manning**

- Nothing to report

**The next board meeting is July 27, 2009 at 6:30pm**

## **SHUSWAP RINGETTE BOARD MEETING**

### **July 27, 2009**

#### **In Attendance:**

Colleen Making, Leian Allen, Donna Helegson, Heidi Bacon, Lori Petryshen, Dawn Asham

#### **Regrets:**

Jackie Sager, Ron Asham, Carolyn Wonacott, Frank Manning, Debbie Archambault, Cathy Lipsett, Tim Ferguson, Grace Cowen

Call the meeting to Order: 6:40pm

No minutes to adopt.

#### **1. Business Arising From Minutes**

- No minutes available from last meeting

#### **2. Executive Reports**

##### **• President - Colleen**

- Grant money from Legacies Now of \$1200.00 should come soon
- Mentorship program - Leian Allen has volunteered to run the program, but has asked for help from others
- Colleen Making has 2 Silverback players who have volunteered their time to help with practices and power skating when they are available
- Canada Post has ringette stamps in their sports package
- TORL 'AA' single and double carding recommendations were made
  - Belles - have choice to play house or 'AA'
  - Juniors - can play both, or submit letter to house asking for release
  - Tweens - double carded, have to play for house in order to play 'AA',
  - Tween 'AA' teams will be split into North Okanagan and South Okanagan, this will affect the Development team
- Shuswap Ringette has to set their own affiliate player fee. Leian Allen motions for \$175.00 and to be reviewed annually, Donna Helegson 2nds, motion carried

- Ice Ambassador retreat to be held October 15 and 16, 2009, time and place to be announced. Colleen Making and Dawn Asham will attend
- CIG coaching clinic to be held October 2 and 3, 2009. Two other coaches courses to be confirmed later
- Petites will not be tiering in North Okanagan
- AA' tryouts are proceeding
- **Vice-President - Carolyn Wonacott**
- Absent
- **Treasurer – Lori**
- \$26,262.00 - in our Ringette Account (Registrations)

### ***3. Directors Reports***

- **Directors of Officials – Grace Cowen**

- Absent

- **Equipment Manager - Publicity – Leian Allen**

- 35 jerseys are in to get repaired
- name bars are ruining the jerseys, Leian suggests Shuswap to go with no name bars on jerseys.
- 0 new jerseys have been ordered to resize Novice and other mismatched jerseys
- first aid kits and ice packs have been ordered
- Bunny sticks for new bunnies have been ordered
- Custom Shuswap Ringette pants - these can be purchased on Shuswap Ringette website, Youth \$78.75 and Adult \$89.25
- Leian motions to purchase 1 pair of pants for \$89.25 to display in the Ringette showcase at the Sunwave Centre, Donna 2nds, motion carried

- **Statistician – Heidi Bacon**

- Nothing to report

- **Ice Ambassador – Dawn Asham**

- Come Try Ringette dates and times are confirmed for September 19 and 20 at 10:00 - 11:00am both days

- **Registrar – Donna Helgeson**

- 65 registrations received
  - 11 Bunnies
  - 8 Novices
  - 12 Petite
  - 15 Tween
  - 14 Juniors

- 5 Belles
  - BCRA cut-off for registrants is December 15, 2009
  - Shuswap Ringette has to pay for their insurance by October 15, 2009, so registrants should be paid by then
  - flexibility will be given to financially hardship players

- **Publicity – Debbie Archambault**

- Absent

- **Director of Coaches - Ron Asham**

- Absent

- **Director of Managers**

- This position is open

## **OTHER BUSINESS**

- Shuswap Novice and Petite camp started August 24, 2009 with 16 skaters
- Heidi Bacon gave budget to board for camp and ice costs were up. Sunwave quoted \$82.00 an hour and now charging \$112.00 an hour, Dawn Asham and Heidi to meet with David Knight at Sunwave Centre to discuss the discrepancy

**The next board meeting is Sep 14, 2009 at 6:30pm**

**SHUSWAP RINGETTE BOARD MEETING**  
**August 25, 2009**

**In Attendance:**

Colleen Making, Carolyn Wonacott, Donna Helgeson, Lori Petryshen, Dawn Asham, Jackie Sager, Heidi Bacon

**Regrets:**

Frank Manning, Leian Allen, Debbie Archambault, Ron Asham

Call the meeting to Order: 6:35pm

Adopted minuets Donna motion Dawn second the motion

***1. Business Arising From Minutes***

- Summer Camp
  - Novice & Petite cost \$100 each
  - Deadline - July 31, 2009
  - Heidi to follow up with Cathy
- Mentor Program
  - \$1200 from grant money - Leian, Donna and Debbie

***2. Executive Reports***

- **President - Colleen**
  - LTDA – For Tween AA to be split into Zones a North and South
  - Heidi to put Shuswap Policy / mission on the web site
  - Aug 19th – TORL meeting @ 6:30pm there is a vote about single carding. Lori and Jackie will be voting for Shuswap
- **Vice-President - Carolyn Wonacott**
  - Nothing to report
- **Treasurer – Lori**
  - \$24,967.15 - in our Ringette Account (Registrations)
  - Donna moved to pay black press \$179.79. Dawn second the motion passed.

***3. Directors Reports***

- **Directors of Officials – Grace Cowen**
  - Nothing to report
- **Equipment Manager - Publicity – Leian Allen**
  - Nothing to report

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- **Statistician – Heidi Bacon**

- Nothing to report

- **Ice Ambassador – Dawn Asham**

- Sept 19-20th @ 10-11am "Come try Ringette"

- **Registrar – Donna Helgeson**

- 62 registrations received

- 10 Bunnies
- 10 Novices
- 12 Petite
- 13 Tween
- 13 Juniors
- 4 Belles

- **Publicity – Debbie Archambault**

- Nothing to report

- **Director of Coaches - Ron Asham**

- Would like to get names of potential coaches for the upcoming season.

- **Director of Managers**

- This position is open

**The next board meeting is Sept 14, 2009 at 6:30pm**

**SHUSWAP RINGETTE BOARD MEETING**  
**September 14, 2009**

**In Attendance:**

Colleen Making, Frank Manning, Carolyn Wonacott, Leian Allen, Donna Helgeson, Debbie Archambault, Grace Cowen, Lori Petryshen, Ron Asham, Dawn Asham, Heidi Bacon, Jackie Sager, Lori Lucier, Cathy Lipsett

**Regrets:**

None

Call the meeting to Order: 6:30pm

Adopt minutes from the previous meeting. Cathy motion, Leian seconds the motion the motion passed.

**1. Business Arising From Minutes**

• **Power Skating**

Silverbacks to help with the power skating Tuesday Sept 15, Thursday Sept 17, Tuesday Sept 22, Wednesday Sept 23, Thursday Sept 24, Wednesday Sept 30, Thursday Oct 1.

To pay the Silver backs \$20 an hour for 3 weeks. Colleen would like to make the motion to pay for the Silverbacks to do the power skating. Carolyn and Ron second the motion the motion passed. Cathy absent from the vote

• **Grant Money 3 year term**

No news yet

• **Mentorship programs**

Committee and plan put forth

- Mentorship Program has received 1/2 of the grant money
- Roles, commitment and assignments for the mentors
- Help with come try Ringette
- Coach in trying – CSI coaching program
- First aid

Adopt mentorship program Frank and Donna second the Motion motion passed.

\*\*Committee Donna, Ron, Cathy and Leian\*\*

- Pre Bunnies
- Bunnies
- Novice
- Petite
- Tween

Need to record number of hrs that the mentors do – Still in the making

- **Ice Scheduler retreat**

Oct 17 / 18 each association to pay \$200 for the retreat. Put to the motion Dawn & Colleen and any other out of pocket money will be paid and re embers. Frank and Carolyn second the motion, motion passed.

- **Team formation and practice times.**

Teams

Tuesdays

4:30 – 5:30pm – 14 u9 (Bunnies) – Coach John, Riley, Jennifer

5:30 – 6:30pm – 9 u10 (novice) – Coach Jason, Ron

6:30 -7:30pm – 11 u19 (Belle) – Coach Cathy

Wednesday

2:45 – 3:45pm – u7 (pre Bunnies / extra Development ) – Coach Cathy

7:30 – 8:30pm – 15 u16 (juniors)

Thursday

5:45-6:45pm – 12 u12 (petite) – coach Reid, Graham

6:45-7:45pm – 17 u14 (Tween) – coach Murray, Colleen, Steve

Our times will stay with 6 teams may change with more register To sort out the teams Cathy, Colleen, Ron and Leian will be meeting to suggest how the teams will be form – if evaluation is needed. Dawn second the motion the motion passed.

- **Tween Development**

There is no more Development program. There are two Tween AA teams – 1 north and 1 south

## ***2. Executive Reports***

- **President - Colleen**

- There is no more tiering for the petite in BC

- **Vice-President - Carolyn Wonacott**

- Ringette Display at the community Center and the mall, went over good

- **Treasurer – Lori**

- Nothing to Report

## ***3. Directors Reports***

- **Directors of Officials – Grace Cowen**

- Ref clinic – Sept 26 -27 level one – second year Tweens and up



- Ref development with Enderby – Colleen makes the motion to support the refs with Enderby and pay reg. ref fees. Cathy second the motion, motion passed
- Grace makes the motion to place an ad in local paper for refs. Not to exceed \$100, Frank second the motion, motion passed.
- **Equipment Manager - Publicity – Leian Allen**
  - Shuswap custom pants coming soon
- **Statistician – Heidi Bacon**
  - Nothing to report
- **Ice Ambassador – Dawn Asham**
  - David has asked Ringette to give ice back to hockey. Ringette will not give ice to hockey. Ringette will give these ice times back.  
Sept 26, Oct 31, Dec 26, and Dec 29 – 30
  - Dawn needs to know what teams we have and what tournaments the teams would like to go into by Oct 15 2009.
  - If any extra ice, will be kept and some will be given away to the AA program
  - Dawn will be booking the meeting rooms
- **Registrar – Donna Helgeson**
  - - Criminal records for the Shuswap board
- **Publicity – Debbie Archambault**
  - Come try Ringette 10 kids are sign up for Sat Sept 19@10 - 11am. 0 kids for Sun Sept 20 @10 -11am are signed up
  - Sticks for the first year Bunnies that sign up.
  - Playdays Oct 3 – 4 – Leian would like to make the motion to purchase 5 baskets at \$50.00 each for the playdays raffles. Carolyn second the motion, motion passed
  - Team Photo
  - Dec 22nd Santa skates 4:30 -6:00pm
  - Lummi Game Dec 22 6:00 – 7:30 pm
- **Director of Coaches - Ron Asham**
  - Bunny – John Quilty, Riley, Jennifer
  - Novice – Jason, Ron
  - Petite – Colleen, Murray, Steve
  - Junior
  - Belle – Cathy
- **Director of Managers**
  - Frank has booked rooms for the sweetheart tournaments at the Sandman and the Fairfield Inn & Suites.

- Frank will be stepping down for the Director of managers; Lori Lucier will be stepping up to be our new Director of Managers. Colleen and Leian second the motion
- Lori will need all potential Managers for each team.

**The next board meeting is Oct 19, 2009**

Shuswap Ringette Association  
October 19, 2009

Meeting held on October 19, 2009 called to order.

Present: Colleen Making, Frank Manning, Carolyn Wonacott, Leian Allen, Donna Helgeson, Lori Petryshen, Ron Asham, Dawn Asham, Heidi Bacon, Jackie Sager, Lori Lucier, Cathy Lipsett, Grace Cowen.

Adopt minutes from the previous meeting.

Executive Reports

1. President

- H1N1

- If the kids are sick please let them to stay home.

- Players need to leave the gloves on when shaking hands

- At the TORL board meeting two players asked for their release and it was granted

- No Provincials for right now

- could have a TORL cup. Were all team can participate

2. Vice President – Nothing to report

3. Treasurer – Lori

- Talk to Ken about the billing, on how we bill the other teams which we play (communicate to Dawn, Grace and Ken)

Director of Officials

1. Director of Officials

- October 31 ref clinic in Westside.

2. Equipment Manager

- Carolyn is bring the custom pants to the Novice / Petite practices

- The 1<sup>st</sup> order of the custom pants – Oct 30<sup>th</sup>

- Quotes on a new set of shot clocks, and to be mounted.

- Teams are ok with the supplies

3. Statistician

- Stats need to be in to Heidi by Sunday @ 7 pm

4. Ice Ambassador

- Extra ice Nov 15, Nov 22 – 3:45 – 4:45 on the spectator

- Extra ice Dec 12 – 5:30 – 6:30 – Hucul

- Extra ice Dec 13 - 1:15 – 2:15 - spectator

5. Registrar

- Bunny refund

- affiliate players refund

6. Publicity

7. Director of Coaches

- CSI Coaching clinic in Kelowna.

8. Director of Managers

- Send out reminder about not wearing their jersey at practice.
- Ringette week Nov 1- 7. Wear your black jersey to school on Nov 3.

New Business

- Pub Night – Nov 5th

Next Meeting Nov 16, 2009 @ 6:30pm

Shuswap Ringette Association

December 9, 2009

Present: Carolyn Wonacott, Grace Cowen, Leian Allen, Lori Petryshen, Ron Asham, Dawn Asham, Heidi Bacon

Regrets: Donna Helgeson, Lori Lucier, Jackie Sager, Cathy Lipsett

Call the meeting to order at 6:30pm

Adopt minutes from the previous meeting.

Executive Reports

2. Vice President – Nothing to report

3. Treasurer – Lori

- Shuswap Ringette has \$8037.94 in the account

\$14,956 in the gaming account

- There were unanswered deposit - Lori will e-mail Donna to see what deposit was

Director of Officials – Nothing to report

2. Equipment Manager – Nothing to report

3. Statistician

- Stats need to be in to Heidi by Sunday @ 7 pm

4. Ice Ambassador

- New Schedule meeting on Dec 8<sup>th</sup> in Winfield, Heidi and Dawn will be going to the meeting

5. Registrar- Nothing to Report

6. Publicity

- Photos should be ready first week in Dec.

-Debbie made a motion on the cost of the photos, no more than \$750.00 for the individual players and the team pictures. Ron seconds the motion. Motion passed

- Santa Skate Dec 22<sup>nd</sup> 4:30 - 5:45. Bring food for the food bank and the Alumni game at 6 -7pm

- Ron made a motion to donate 2 turkeys to easy rock Debbie second the motion. Motion passed

7. Director of Coaches

- CSI Coaching clinic need to know who wants to take the clinic.

8. Director of Managers

New Business

- Pub Night – Nov 5th

Next Meeting Jan 4, 2009 @ 6:30pm

## Shuswap Executive Meeting Agenda

Date: Jan 4<sup>th</sup> 2010

Location: Sunwave Center

Time: 6:30pm

### Present

Carolyn Wonacott, Colleen Making, Lori Petryshen, Lori Lucier, Dawn Asham, Donna Helgeson  
Debbie Archambault

### Regrets

Grace Cowen, Heidi Bacon, Jackie Sager, Leian Allen, Cathy Lipsett, Ron Asham

Meeting called to order at 6:30pm

Adopted minutes from the previous meeting

Pictures – handed out and invoice received \$662.13

Pub Night – all is going well – all teams represented – next meeting is Wed. Donna to send a message out to the Juniors to get representative there. Tickets are out and all reps have it.

- Pacific Rim participants have been made aware of by Dawn. Hope to have tickets at door for those people – nothing heard back yet.

Santa Skate – Colleen noted all went well – lots of people out – two new players signed up as a result – these applications were accepted – Bunnies and Petite

### Active Start

– Going well and all have enjoyed – Cathy is paid up.

- Was mentioned that we might need more girls out there to help with supervision to avoid fooling around on the ice. We only have ice until Mar 7<sup>th</sup>. Next session will probably be the last one.
- Heidi has been helping out with the collection of money etc.... She will help out on this next session.
- Suggested Heidi make a motion if it is felt Erica should be compensated – leaving as is right now
- Donna raised question of paying Erica who has been helping Kathy – should we offer some compensation – decided not necessary at this time.
- Issue is if we start on the 6<sup>th</sup> – 6 weeks goes until Feb 10<sup>th</sup> – going thru to March is too long for this program. Felt we should give the ice back after Feb 10<sup>th</sup> – timing is good to end before Sweetheart.
- Dawn will cancel the ice for Feb 17<sup>th</sup> – March 10<sup>th</sup>.

### Contract for Secretarial Support

- Discussed last meeting – Colleen was not present for this meeting.
- Suggested to make a contract for what is needed to be done and what this job will pay.
- Tax receipts are needed to be done
- Policy manual is needing updating
- Refer to Donna's email from beginning of season on things that need to be done

- Colleen is making a motion that there is a motion made at the next board meeting to deal with this issue and make a definitive decision. Recommend that this is a dollar amount position etc...
- It is felt that we have a good association and we are in a good position with lots of money – we want to keep a hold of this position and stay on top of things. This position would keep us more organized.
- We do want to a contract so they are responsible for EI etc...
- Motion was made by Colleen to offer up this contract for \$1000 and hire this person – we will have to have a secondary motion via email with board members. This motion was made now due to the time frame of wanting this stuff done before end of March.
  - Colleen makes the motion
  - Donna second's
  - All in favour – everyone
  - No opposed
  - Motion passed.
- Colleen will send out the follow up email to the rest of the board members to agree to the principles of what this contract entails.

#### Provincials

Juniors, Tween B 2 and Belles have put in their intentions to attend.

TORL would like a PETITE year end as there is no provincials for them – Question is would we like to do this. Ice Time – Year end Jamboree type of thing would be involved.

Dawn will look into ice for March to entertain this – Sun 14<sup>th</sup> – 18<sup>th</sup> possibly available –

- Suggested we find out about ice and if our own team is interested before making decision.
  - Lori will check with her team (after hearing from Dawn)
  - Dawn will check into ice and contact Lori

#### AGM

Colleen is not involved this year

-Falls to Vice President to start up – 20<sup>th</sup> or 27<sup>th</sup> – will check dates

- Banquet falls under the promotions manager – Debbie

- Check with Leian for past info

- Need to canvass Board Members – Suggested we make a motion at the AGM to have 2 year positions – staggered years for President and Vice. Our Bi-laws currently do not have this in place. Any member of Ringette in good standing can vote.

- Deb will put something together that will get out to the managers who in turn will educate the parents.

Hockey owes us \$81.50 for one ice slot – they took a Tween B practice time slot – Lori Petryshen to follow up on that payment.

#### VICE PRESIDENT

- Nothing to report

## TREASURER

\$5325.00 sitting in bank

\$15,000 in the gaming account

Ice to be paid out of the gaming account – Lori needs to do a transfer from the gaming account as ice has been paid out of general account to date.

Receivables still outstanding \$2500 – noted Penticton still owes for October.

Dec 29<sup>th</sup> – Dawn noted that two teams had ice – Winter Games teams – Lori will invoice these teams. Enderby has also sent us a bill to pay. Unless this has come from Enderby/Armstrong we will ship back as we do not pay directly to the Recreation Society – they need to invoice correctly.

December statement has not been received yet

DIRECTOR OF OFFICIALS – Absent

EQUIPMENT MANAGER – Absent

STATISTICIAN – Absent – with notes to Carolyn

- All games as of Dec 5<sup>th</sup> count towards provincials and need to be reported
- Shuswap does a good job of this

## ICE AMBASSADOR

- JAN 27<sup>TH</sup> Juniors no practice – Torch Relay
- Feb 25<sup>th</sup> – no ice for Ringette – home show – Petite / Tween

## REGISTRAR

- Noted that on Jan 30<sup>th</sup> Westside is doing a skills camp – this will be the second skills camp – great feedback from the first one –
- Registrar has to pay money for people who have been registered – noted that the Birthdates are not correct always. Info has to be accurate. Moving forward that all the registration forms need to be complete – CARE CARD included.
- All insurance has been paid for Volunteers – Board Members included.
- We have 100 players registered now – 21 bunnies to 13 Belles and 6 affiliate players are included in this number

## PUBLICITY

- All good
- Noted that Christine Williams doing a great job of writing in the paper

## DIRECTOR OF MANAGERS

- Criminal record checks – are they all done?
- Moving forward they should go to the Registrar to keep together with all team forms – any forms with others at this point should be brought to the next board meeting and given to Donna.

\*\*\* CRIMINAL RECORD CHECKS – all persons on board – bench staff – coach etc.... any affiliation with the association. Please get these into Donna ASAP to file.

## OTHER NEW BUSINESS



- All about Women conference – Day conference and Evening Gala – Women of year – as we are mostly an all ladies society Colleen wanted to see if we could get any babysitters. Jan 30<sup>th</sup> is this conference date and it is an all day event.
- There is a website to check this out
- Leian can perhaps put this out to her mentors.
- Great event that is raising funds for the Safe Society

**NEXT MEETING DATE:**

Are Mondays working - some individuals can no longer make this date

Felt no day is better than another – stick with Mondays.....

Next Date – Monday Feb 8<sup>th</sup> 6:30

Shuswap executive meeting minutes:

Date: March 3, 2010

Location: Sunwave Centre

Time: 6:30pm

Regrets: Dawn, Donna, Jackie, Lori, Grace

In attendance: Colleen, Lori L, Debbie, Cathy, Leian, Heidi, Carolyn,

- 1) Call the meeting to order 6:40pm
- 2) Additions to the agenda, see below
- 3) Adoption of previous minutes: not available moved to the next meeting
  
- 4) Business arising from the minutes
  - 4.1 Secretary; contract hiring: discussion on the process, 6 applicants in total Leian Allen was the successful applicant.
  
  - 4.2 AGM; Discussion on location, history and format, Debbie to investigate and get back to the Board
  
  - 4.3 Board positions; Discussion; confirmed whose names were to stand
  
- 5) Executive reports
  - 5.1 President: Provincials: Shuswap Belle A and Shuswap Tween B 2 xlr8 will be attending, Congratulations and best of luck. 2 weeks notice must be given for cancellation of ice for games and practice or we will still have to pay for it.
  
  - 5.2 Vice-President:
  - 5.3 Treasurer: N/A
  
- 6) Directors Reports
  - 6.1 Director of officials: N/A
  - 6.2 Equipment manager: gathering up all equipment
  - 6.3 Statistician: nothing to report
  - 6.4 Ice Ambassador: N/A
  - 6.5 Registrar: Submitted via email report read, Discussion Leian to reformat registration forms to include new information new fees discussed. Kid Sport, families are to top up the difference between subsidy and registration fees.
  - 6.6 Publicity:
  - 6.7 Director of Coaches: N/A
  - 6.8 Director of Managers: All practice end times and last games in.
  
- 7) New Business:

Summer Camp, discussion, Heidi to precede, Cathy booked to be instructor last week of August 2010.

AA coaching applications need to be submitted now.

Cathy Lipsett has upgraded her coaching 6 courses @ 4 days each at a total cost of \$295.00 an email motion will be sent out as a quorum was not present at the time this was presented.

Look for email motions from this Board meeting as members had to leave early and a quorum was not present at the end of the meeting.

8) Next meeting date:

**Shuswap Ringette  
Board of Directors  
General Meeting Minutes  
Date: April 12, 2010  
Location: Sunwave Centre**

**Present:** Grace Cowen, Donna Helgeson, Leian Allen, Lori Petryshen, Lori Lucier, Ron Asham, Dawn Asham, Heidi Bacon, Jackie Sager, Cathy Lipsett, Debbie Archambault

**Regrets:** None

<b>Agenda Item</b>	<b>Key Points of Discussion</b>	<b>Action/Motion</b>	<b>Responsibility</b>
<b>1. Call Meeting to Order</b>	Meeting called to order at 5:35 PM		
<b>2. Additions to Agenda</b>	Secretarial Contract Updates - Preparing for the upcoming AGM  Increased Player Fees Family Discount Fee Refund Policy New Player Fee AGM Incentive		
<b>3. Adoption of Previous Minutes</b>	The chair calls the question are there any errors or omissions in the minutes as presented.	<b>Motion by Debbie Archambault, seconded by Cathy Lipsett, that the Board of Directors General Meeting Minutes of March 3, 2010 be approved and adopted as presented. CARRIED</b>	Secretary send approved minutes to add to website
<b>4.1 Preparing for AGM</b>	Leian Allen made a presentation to the board regarding some of the Constitution and Bylaw amendments that need to be brought forward for consideration and adoption at the AGM on April 21, 2010.	<b>Motion by Donna Helgeson, seconded by Debbie Archambault, that the Board of Directors recommend the changes presented and forward to the AGM for consideration and adoption. CARRIED</b>	Leian Allen will add amendments to the AGM agenda
<b>4.2 Increase Player Fees</b>	Board discussed the rationale behind the fee increase. Fees have not been increased in several years. Fees must be increased to keep up with the higher costs of ice, BCRA Fees and the HST.	<b>Motion by Colleen Making, seconded by Cathy Lipsett, to increase the Shuswap Ringette Association Player Fees by \$30 per player. CARRIED</b>	Donna Helgeson to make sure new changes are included on 2010/2011 registration forms.

<p><b>4.3 Family Discount Fee</b></p>	<p>Board agreed that the wording additional players fee was confusing and the wording "Family Discount" better described the intend of the discount.</p>	<p><b>Motion by Donna Helgeson, seconded by Grace Cowan to amend the current fee structure "additional players fee" to a "Family Discount Fee" of a \$25.00 discount per additional registered family member(s). Additional family member(s) must be from the same household. CARRIED</b></p>	<p>Donna Helgeson to make sure new changes are included on 2010/2011 registration forms.</p>
<p><b>4.4 Refund Policy</b></p>	<p>Registrar would like to have a clearer refund policy.</p>	<p><b>Motion by Donna Helgeson, seconded by Jackie Sager to adopt the Shuswap Ringette Association Refund Policy as presented. CARRIED</b></p>	<p>Donna Helgeson to make sure new changes are included on 2010/2011 registration forms</p>
<p><b>4.5 New Player Fee</b></p>	<p>The Board wanted a separate fee to recognize any new player to the association.</p>	<p><b>Motion by Leian Allen, seconded by Donna Helgeson, to include into the current fees structure a "New Player Fee". The new player must have never before been registered with Shuswap Ringette Association or any other Ringette Association. All new Player's will receive the early Bird fees, regardless of age division. CARRIED</b></p>	<p>Donna Helgeson to make sure new changes are included on 2010/2011 registration forms</p>
<p><b>4.6 AGM Incentive</b></p>	<p>Board would like to give an incentive to have members stay for the entire AGM. Suggestion to award a \$100 voucher towards player fees, but the winner must be present at the end of the AGM</p>	<p><b>Motion by Donna Helgeson, seconded by Debbie Archambault to give a \$100 voucher towards Shuswap Ringette fees for the playing season of 2010/2011 at the AGM. Winner must be present at the end of the AGM. CARRIED</b></p>	<p>Debbie Archambault will make voucher.</p>

<p><b>5.1 President</b></p>	<p>President would like anyone from the Board who is in charge of collecting fees should meet regularly with the Treasurer so that payment and fees are all accounted for.</p> <p>Several members of our association attended the Nationals. Colleen would like to recognize the girls by contributing to their fees.</p> <p>Discussed the importance of the Board applying for the Gaming Grant early</p> <p>BCRA AGM is in Sunpeaks on May 1-2, 2010. Nobody from Shuswap Ringette available to attend.</p>	<p><b>Motion by Colleen Making, seconded by Donna Helgeson, to have a Finance Committee Chaired by the Treasurer, consisting of the President, Director of Officials, the Registrar and the Summer Camp Coordinator (Heidi Bacon) CARRIED</b></p> <p><b>Motion by Colleen Making, seconded by Donna Helgeson to give \$50 each to the three players that went to the nationals to help cover the fees. CARRIED</b></p>	<p>Lori Petryshen will notify committee of meeting date.</p> <p>Colleen Making to give names of players to Lori Petryshen so that cheques can be written and distributed.</p>
<p><b>5.2 Vice President</b></p>	<p>No report given.</p>		
<p><b>5.3 Treasurer</b></p>	<p>Gaming Grant was used up this year, approximately \$6500 in the General Fund.</p>		
<p><b>6.1 Director of Officials</b></p>	<p>No report given.</p>		
<p><b>6.2 Equipment Manager</b></p>	<p>Most of the jersey's and equipment have been returned. Will need to order rings and score sheets.</p>		
<p><b>6.3 Statistician</b></p>	<p>No report given.</p>		
<p><b>6.4 Director of Scheduling</b></p>	<p>CIG – BCRA – for Oct 2 bill went to TORL for the amount of \$220.54</p>		<p>Colleen Making will forward to BCRA</p>
<p><b>6.5 Registrar</b></p>	<p>No report given.</p>		
<p><b>6.6 Director of Publicity</b></p>	<p>Banquet organizing going well.</p>		

<b>6.7 Director of Coaches</b>	No report given.		
<b>6.8 Director of Managers</b>	No report given.		
<b>7. New Business</b>			
<b>7.1 Summer Camp</b>	Summer camp cost \$175.00 per child and \$160 for a second one in the same household		
<b>7.2 Scholarships</b>	Discussions regarding how many scholarships that could be awarded this year. Due to limited funds the Board decided to reduce the number of scholarships from four (4) to two (2).	<b>Motion by Colleen Making, seconded by Donna Helgeson, that the total Scholarships for 2010 will be \$1,000 (Two \$500 Scholarships CARRIED, Grace Cowan abstains.</b>	
<b>8. Business via Email</b>	None.		
<b>9. Next Meeting</b>	Next meeting will be set by the new Board of Directors after the AGM.		
<b>10. Adjournment</b>	Hearing no objection the meeting was adjourned at 8:00PM.		